

Charity Name: <b>Equal People Performing Arts</b>		Charity No	<b>1116649</b>	
		Company No		
Annual accounts for the period				
Period start date	<b>1st April 2017</b>	To	Period end date	<b>31st March 2018</b>

## Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Income (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	28,342	500	-	28,842	26,859
Charitable activities	S02	40,507	-	-	40,507	43,417
Other trading activities	S03	17,868	-	-	17,868	12,397
Investments	S04	3	-	-	3	3
Separate material item of income	S05				-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	<b>86,719</b>	<b>500</b>	<b>-</b>	<b>87,219</b>	<b>82,676</b>
<b>Expenditure (Notes 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	1,413	-	-	1,413	4,167
Charitable activities	S09	38,475	-	-	38,475	33,698
Separate material expense item	S10	-	-	-	-	
Other	S11	36,916	-	-	36,916	34,863
<b>Total</b>	S12	<b>76,803</b>	<b>-</b>	<b>-</b>	<b>76,803</b>	<b>72,728</b>
<b>Net income/(expenditure) before tax for the reporting period</b>						
	S13	9,916	500	-	10,416	9,948
Tax payable	S14	-	-	-	-	-
<b>Net income/(expenditure) after tax before investment gains/(losses)</b>						
	S15	9,916	500	-	10,416	9,948
Net gains/(losses) on investments	S16	-	-	-	-	-
<b>Net income/(expenditure)</b>	S17	<b>9,916</b>	<b>500</b>	<b>-</b>	<b>10,416</b>	<b>9,948</b>
<b>Extraordinary items</b>	S18	-	-	-	-	-
<b>Transfers between funds</b>	S19	-	-	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
<b>Net movement in funds</b>	S22	<b>9,916</b>	<b>500</b>	<b>-</b>	<b>10,416</b>	<b>9,948</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	S23	152,597	1,395	-	153,992	144,044
<b>Total funds carried forward</b>	S24	<b>162,513</b>	<b>1,895</b>	<b>-</b>	<b>164,408</b>	<b>153,992</b>

## Section B Balance sheet

		Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	130,689	-	-	130,689	156,805
Heritage assets	(Note 16)	B03	-	-	-	-	-
<b>Investments (Note 17)</b>							
		B04	-	-	-	-	-
<b>Total fixed assets</b>		B05	130,689	-	-	130,689	156,805
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	1,603	-	-	1,603	4,340
Investments	(Note 17.4)	B08	5,184	-	-	5,184	5,181
Cash at bank and in hand	(Note 24)	B09	73,990	1,895	-	75,885	59,739
<b>Total current assets</b>		B10	80,776	1,895	-	82,671	69,260
<b>Creditors: amounts falling due within one year (Note 20)</b>							
		B11	578	-	-	578	2,197
<b>Net current assets/(liabilities)</b>		B12	80,199	1,895	-	82,094	67,063
<b>Total assets less current liabilities</b>		B13	210,888	1,895	-	212,783	223,868
<b>Creditors: amounts falling due after one year (Note 20)</b>							
		B14	9,563	-	-	9,563	13,813
Provisions for liabilities		B15	38,813	-	-	38,813	56,063
<b>Total net assets or liabilities</b>		B16	162,513	1,895	-	164,408	153,992
<b>Funds of the Charity</b>							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	1,895	-	1,895	1,395
Unrestricted funds		B19	162,513	-	-	162,513	152,597
Revaluation reserve		B20	-	-	-	-	-
Fair value reserve		B21	-	-	-	-	-
<b>Total funds</b>		B22	162,513	1,895	-	164,408	153,992

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
	Print name

**Section C Notes to the accounts**

**Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\*  the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\*  the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

\* -Tick as appropriate

**1.2 Going concern**

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;	<b>Not applicable</b>
Disclosure of any uncertainties that make the going concern assumption doubtful;	<b>Not applicable</b>
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	<b>Not applicable</b>

**1.3 Change of accounting policy**

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

**Please disclose:**

<i>(i) the nature of the change in accounting policy;</i>	Capital assets are now depreciated over the life of the lease The lease for the building is recognised as a finance lease The roof loan has been recognised as a creditor falling due over one year
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	These new accounting policies have been introduced as a result of applying the new FRS 102 standards
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i>	2017/18 accounting period has been prepared on the basis of FRS 102. All adjustments have been recognised as prior period and are set out below.

**1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

**Please disclose:**

<i>(i) the nature of any changes;</i>	As a result of the adoption of FRS 102 the following accounting changes have affected the accounts as follows:  - Rent for the premises accounted as a finance lease and the rent free period over the life of the lease - Capital investment for the refurbishment, roof replacement and corridor has been capitalised over the remaining life of the lease - Roof repayment has been recognised as a creditor liability falling due after more than one year
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period, and</i>	For the current period depreciation has been charged at £35,096, the roof repayment has reduced the creditor liability falling due after more than one year by £2,500 and the rent chargeable for the period has reduced by £1,750 recognising the amortisable "rent free" period of 6 months at the start of the lease.
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	The effect of changes will result in a similar impact in future years.

**1.5 Material prior year errors**

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

**Please disclose:**

<i>(i) the nature of the prior period error;</i>	As a result of the adoption of FRS 102 the following accounting changes have affected the prior period accounts as follows:  - Rent for the premises accounted as a finance lease and the rent free period over the life of the lease - Capital investment for the refurbishment, roof replacement and corridor has been capitalised over the remaining life of the lease - Roof repayment has been recognised as a creditor liability falling due after more than one year
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	The effect of the change has resulted in an increase of £86,929 in the accumulated reserves for the prior period (Moving from £67,063 to £153,992 at the end of 2016/17). Similarly the balance sheet has been adjusted to formally recognise the capitalised assets and the finance lease of the premises.
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	The value of the adjustments at the end of 2016/17 is as follows: - Accumulated reserves have increased at the end of 2016/17 £86,929 - Gross Assets added brought forward from 2015/16 of £131,739 - Depreciation applied in 2016/17 of £30,998 - Roof Loan recognised as a creditor liability falling due after more than one year £8,125 - Amortised Rent Free Period recognised as a creditor liability falling due after more than one year £5,688

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE**

**Please provide a description of the nature of each change in accounting policy**

The lease for 29 & 29a Brook Road is now accounted for as a finance lease. The asset value is on the basis of the remaining lease term rental, which depreciation is the equivalent value of the annual rent of £19k, or £17,250 post amortisation of rent free period at the start of the lease.

The building development assets have now been accounted for as Tangible Fixed Assets and depreciated over the remaining life of the lease of the building.

**Reconciliation of funds per previous GAAP to funds determined under FRS 102**

	Start of period £	End of period £
Fund balances as previously stated	30,367	67,063
<b>Adjustments:</b>		
Property Lease	- 7,438	- 5,688
Building Development Assets	131,739	100,742
Roof Loan	- 10,625	- 8,125
Fund balance as restated	<u>144,043</u>	<u>153,992</u>

**Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102**

	End of £
Net income/(expenditure) as previously stated	36,696
<b>Adjustments:</b>	
Depreciation	- 30,998
Roof Loan Repayment	2,500
Amortised Rent	1,750
Previous period net income/(expenditure) as restated	<u>9,948</u>

Section C	Notes to the accounts	(cont)
<b>Note 2</b>	<b>Accounting policies</b>	
<b>2.2 INCOME</b>		
<b>Recognition of income</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources;</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRIS 102 SORP or FRIS 102.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRIS102 SORP).	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRIS 102 SORP).	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Legacies</b>	Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Government grants</b>	The charity has received government grants in the reporting period	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Tax reliefs on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with a corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donors when receivable.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Donated services and facilities</b>	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRIS102 SORP) and are included as an item of other income in the SoFA.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>2.3 EXPENDITURE AND LIABILITIES</b>		
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with legislation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes* No* Nil* <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Basic financial instruments</b>	The charity has no basic financial instruments on initial recognition as per paragraph 10.7 FRIS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRIS102 SORP.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>2.4 ASSETS</b>		
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £5,000.	£5,000
	They are valued at cost.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	The depreciation rates and methods used are disclosed in note 14.	
<b>Intangible fixed assets</b>	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	They are valued at cost.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Heritage assets</b>	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	They are valued at cost.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes* No* Nil* <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Debtors</b>	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Current asset investments</b>	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	They are valued at fair value except where they qualify as basic financial instruments.	Yes* No* Nil* <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE</b>		

## Note 3

## Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
					£	£
<b>Donations and legacies:</b>	Donations and gifts	6,616	500	-	7,116	25,609
	Gift Aid	25	-	-	25	1,250
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	1,500	-	-	1,500	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>	<b>8,141</b>	<b>500</b>	<b>-</b>	<b>8,641</b>	<b>26,859</b>	
<b>Charitable activities:</b>	Mushroom Theatre Rent & SLA	12,000	-	-	12,000	12,000
	Studio Hire	28,507	-	-	28,507	27,495
		-	-	-	-	-
	Other	-	-	-	-	3,922
<b>Total</b>	<b>40,507</b>	<b>-</b>	<b>-</b>	<b>40,507</b>	<b>43,417</b>	
<b>Other trading activities:</b>	Annual Ball	6,995	-	-	6,995	5,979
	Recycling	83	-	-	83	179
	Race Night	817	-	-	817	805
	Celebration BBQ	730	-	-	730	-
	LTC Collections from Events	1,689	-	-	1,689	-
	Raffles	657	-	-	657	87
	Sponsored Walk	160	-	-	160	945
	Marathon	125	-	-	125	-
	Good luck boxes	145	-	-	145	-
	Carnival	278	-	-	278	-
	Jar Donations	879	-	-	879	-
	Essex Lottery	68	-	-	68	-
	Other	5,243	-	-	5,243	4,402
<b>Total</b>	<b>17,868</b>	<b>-</b>	<b>-</b>	<b>17,868</b>	<b>12,397</b>	
<b>Income from investments:</b>	Interest income	3	-	-	3	3
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3</b>	
<b>Separate material item of income</b>	Essex County Council - Grant for Corridor	14,201	-	-	14,201	-
	Masonic Charitable Donation	6,000	-	-	6,000	-
		-	-	-	-	-
<b>Total</b>	<b>20,201</b>	<b>-</b>	<b>-</b>	<b>20,201</b>	<b>-</b>	
<b>Other:</b>	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL INCOME</b>	<b>86,719</b>	<b>500</b>	<b>-</b>	<b>87,219</b>	<b>82,676</b>	

## Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

A Donation from Amandas Aunt - Restricted for the purchase of Instruments

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Essex County Council donated a grant for the development of the corridor in the premises and the Masons provided a charity donation.

Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

**Section C** **Notes to the accounts** **(cont)**

**Note 4** **Analysis of receipts of government grants**

	Description	This year £	Last year £
Government grant 1	Essex County Council - Grant for Corridor	14,201	-
Government grant 2	Rochford District Council	1,500	-
Government grant 3		-	-
Other		-	-
	<b>Total</b>	<b>15,701</b>	<b>-</b>

*Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.*

*Please give details of other forms of government assistance from which the charity has directly benefited.*

**Section C** **Notes to the accounts** **(cont)**

**Note 5** **Donated goods, facilities and services**

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.



**Section C Notes to the accounts (cont)**

**Note 6**

**Expenditure**

Analysis of expenditure	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
<b>Expenditure on raising funds:</b>					
Incurring seeking donations	216	-	-	216	216
Incurring seeking legacies	-	-	-	-	-
Incurring seeking grants	-	-	-	-	-
Operating membership schemes and social lotteries	20	-	-	20	-
Staging fundraising events	-	-	-	-	-
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
Advertising, marketing, direct mail and publicity	347	-	-	347	-
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	-	-	-	-	411
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	202	-	-	202	390
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	68,501	-	-	68,501	60,604
Adhoc	-	-	-	-	4,521
<b>Total expenditure on raising funds</b>	<b>69,286</b>	<b>-</b>	<b>-</b>	<b>69,286</b>	<b>66,142</b>
<b>Expenditure on charitable activities</b>					
Annual Ball	850	-	-	850	3,162
Celebration BBQ	126	-	-	126	-
Scholarship	744	-	-	744	205
Donation to Epilepsy Society In memory	80	-	-	80	-
One Step Beyond	1,593	-	-	1,593	2,840
AQA Participation/ Education	598	-	-	598	-
Short Breaks	363	-	-	363	-
New Sofas for Reception	423	-	-	423	-
Changing bed for the care room and ser	941	-	-	941	-
Samaritans - Training	1,800	-	-	1,800	-
Adhoc	-	-	-	-	315
Christmas Fayre	-	-	-	-	34
Race Night Package	-	-	-	-	29
	-	-	-	-	-
<b>Total expenditure on charitable activities</b>	<b>7,518</b>	<b>-</b>	<b>-</b>	<b>7,518</b>	<b>6,585</b>
<b>Separate material item of expense</b>					
Premises Rental	17,250	-	-	17,250	17,250
	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	<b>17,250</b>	<b>-</b>	<b>-</b>	<b>17,250</b>	<b>17,250</b>
<b>Other</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total other expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURE</b>	<b>76,803</b>	<b>-</b>	<b>-</b>	<b>76,803</b>	<b>72,727</b>

**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1	Annual Ball		850	850	3,162
Activity 2	Celebration BBQ		126	126	-
Activity 3	Scholarship	744		744	205
Activity 4	Donation to Epilepsy Society In memory of parent Jane L	80		80	-
Activity 5	One Step Beyond		1,593	1,593	2,840
Activity 6	AQA Participation/ Education		598	598	-
Activity 7	Short Breaks		363	363	-
Activity 8	New Sofas for Reception		423	423	-
Activity 9	Changing bed for the care room and service for the hoist		941	941	-
Activity 10	Samaritans - Training		1,800	1,800	-
Other					378
<b>Total</b>		<b>824</b>	<b>6693</b>	<b>7517</b>	<b>6585</b>

Prior year expenditure on charitable activities can be analysed as follows:

Most significant cost in 2016/17 related to the Annual Ball (£3,162), followed by the One Step Beyond programme (£2,840)

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Depreciation has now been included; £30,998 in 2016/17 and £35,096 in 2017/18 due to an additional asset being obtained (development of the corridor)

Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

**Section C** **Notes to the accounts** **(cont)**

**Note 7** **Extraordinary items**

*Please explain the nature of each extraordinary item occurring in the period.*

	Description	This year £	Last year £
Extraordinary item 1	Annual Rental	17,250	17,250
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
<b>Total extraordinary items</b>		17,250	17,250

**Section C Notes to the accounts**

**Note 8 Funds received as agent**

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>		-

**Section C****Notes to the accounts****Note 9 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
Governance	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Other	-	-		-	-	
<b>Total</b>	-	-		-	-	

*Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.*

--

**Section C****Notes to the accounts****Note 10** Details of certain types of expenditure**Note 10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
0	0
0	0
0	0
0	0

**Note 11 Paid employees**

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

**11.1 Staff Costs**

	This year £	Last year £
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution pension plan)		
Other employee benefits	-	-
<b>Total staff costs</b>	-	-

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

--

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

--

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

--

**11.2 Average head count in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**11.3 Ex-gratia payments to employees and others (excluding trustees)**

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)


**11.4 Redundancy payments**

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments


**Note 12** Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

*12.1 Please complete this note if a defined contribution pension scheme is operated.*

Amount of contributions recognised in the SOFA as an expense

--

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

--

*12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

--

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

--

*12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

--

Explain how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined.

--

**Note 13 Grantmaking**

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1 - Scholarship		700	-	-
Activity or project 2 - Donation to Epilepsy Society In memory of parent	80		-	-
Activity or project 3			-	-
<b>Total</b>	<b>80</b>	<b>700</b>	<b>-</b>	<b>-</b>

Please enter "Nil" if the charity does not identify and/or allocate support costs.

**13.2 Grants made to institutions**

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose	Total amount of grants paid £
Epilepsy Society	In Memory of a Parent	80
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions in reporting period</b>		<b>80</b>
<b>Other unanalysed grants</b>		<b>700</b>
<b>TOTAL GRANTS PAID</b>		<b>780</b>



**Note 14** **Tangible fixed assets**  
 Please complete this note if the charity has any tangible fixed assets

**14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	156,804	-	-	156,804
Additions	-	26,231	-	-	26,231
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	183,035	-	-	183,035

**14.2 Depreciation and impairments**

	**Basis					
	SL	SL	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate		Remaining life of the lease				
At beginning of the year	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation	-	52,346	-	-	-	52,346
Impairment	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
At end of the year	-	52,346	-	-	-	52,346

**14.3 Net book value**

Net book value at the beginning of the year	-	156,804	-	-	156,804
Net book value at the end of the year	-	130,689	-	-	130,689

**14.4 Impairment**

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

**14.5 Revaluation**

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation	
the name of independent valuer, if applicable	
the methods applied and significant assumptions	
the carrying amount that would have been recognised had the assets been carried under the cost model.	

**14.6 Other disclosures**

- (i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.
- (ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.
- (iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.


\* The "transfers" row is for movements between fixed asset categories.  
 \*\* Please indicate the method of depreciation by deleting the method not applicable

**Section C** **Notes to the accounts**

**Note 15 Intangible assets**  
 Please complete this note if the charity has any intangible assets

**15.1 Cost or valuation**

	Project development costs	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

**15.2 Amortisation and impairments**

**Method of amortisation	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Amortisation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

**15.3 Net book value**

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

**15.4 Accounting policy**

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development


**15.5 Impairment**

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

**15.6 Revaluation**

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.


**15.7 Other disclosures**

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.


\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual

**Note 16 Heritage assets**  
 Please complete this note if the charity has heritage assets

**16.1 General disclosures for all charities holding heritage assets**

(i) Explain the nature and scale of heritage assets held.	
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.	

**16.2 Cost or valuation**

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

**16.3 Depreciation and impairments**

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance
At beginning of the year	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Impairment	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
At end of year	-	-	-	-	-	-

**16.4 Net book value**

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

**16.5 Impairment**

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

**16.6 Revaluation**

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation	
the name of independent valuer, if applicable	
qualifications of independent valuer	
the methods applied and significant assumptions	
any significant limitations on the valuation	

**16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation**

	At valuation Group A £	At cost Group B £	Total £
Carrying amount at the beginning of the period	-	-	-
Additions	-	-	-
Disposals	-	-	-
Depreciation/impairment	-	-	-
Revaluation	-	-	-
Carrying amount at the end of period	-	-	-

**16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)**

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.	
(ii) Describe the significance and nature of heritage assets.	
(iii) Disclose information that is helpful in assessing the value of heritage assets.	
(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.	

**16.9 Five year summary of heritage assets transactions**

	2015 £	2014 £	2013 £	2012 £	2011 £
<b>Purchases</b>					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Donations</b>					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total additions</b>	-	-	-	-	-
<b>Charge for impairment</b>					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total charge for impairment</b>	-	-	-	-	-
<b>Disposals</b>					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total disposals</b>	-	-	-	-	-

**Note 17 Investment assets**  
Please complete this note if the charity has any investment assets.

**17.1 Fixed assets investments (please provide for each class of investment)**

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

\*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

**17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.**

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)	-	-

**17.3 If your charity holds investment properties, please complete the following note:**

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

**17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.**

	This year	Last year
	£	£
Cash or cash equivalents	5,184	5,181
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	5,184	5,181

**17.5 Guarantees**

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

**17.6 Concessional loans**

Description	This year	Last year
	£	£
Amount of concessional loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).		
Total		

Description	This year	Last year
	£	£
Amount of concessional loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).		
Total		

Terms and conditions eg interest rate, security provided

Value of any concessional loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

**17.7 Additional information**

Please provide information about the significance of investments to the charity's financial position or performance eg, terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity or its subsidiary has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

**Section C**

**Notes to the accounts**

**Note 18 Stocks**

*Please complete this note if the charity holds any stock items*

**18.1 Please state the carrying amount of stock and work in progress analysed between activities.**

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
<b>Charitable activities:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Other trading activities:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Other:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Total this year</b>	-	-	-	-	-
<b>Total previous year</b>	-	-	-	-	-

**18.2 Please specify the carrying amount of any stocks pledged as security for liabilities**

**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	1,603	4,340
<b>Total</b>	<b>1,603</b>	<b>4,340</b>

*Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)**

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**Note 20 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	1,000	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	578	1,197	9,563	13,813
<b>Total</b>	<b>578</b>	<b>2,197</b>	<b>9,563</b>	<b>13,813</b>

**20.2 Deferred income**

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

--

***Movement in deferred income account***

Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

This year £	Last year £
-	-
-	-
-	-
-	-

**Note 21 Provisions for liabilities and charges**

*You should complete this note if you have included in the charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.*

**21.1 Please provide:**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

*The lease for 29 & 29a Brook Road has been recognised as a finance lease as part of the restatement of the Charity Accounts for FRS 102.*

- an indication of the uncertainties about the amount or timing of those outflows; and

*There is no uncertainty about the repayment - there is a lease in place with a monthly rental due.*

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

*The lease is due to expire in June 2020 however there is an automatic right to renew, lending itself to being recognised as a finance lease.*

**21.2 Movements in recognised provisions and funding commitment during the period**

	This year £	Last year £
Balance at the start of the reporting period	56,063	73,313
Amounts added in current period	-	-
Amounts charged against the provision in the current period	- 17,250	- 17,250
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	38,813	56,063

**21.3** For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified)..

**21.4** where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.



**Note 22 Other disclosures for debtors, creditors and other basic financial instruments**

**22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.**

**22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.**


**Note 23 Contingent liabilities and contingent assets****23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

**23.2 Contingent assets**

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect

**23.3 Other disclosures for contingent assets and/or liabilities**

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact


**Section C****Notes to the accounts****(cont)****Note 24 Cash at bank and in hand**

**Short term cash investments (less than 3 months maturity date)**  
**Short term deposits**  
**Cash at bank and on hand**  
**Other**  
**Total**

<b>This year £</b>	<b>Last year £</b>
-	-
5,184	5,181
75,885	59,739
-	-
81,068	64,920

**Note 25 Fair value of assets and liabilities**

**25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.**

The charity has limited exposure to the risk of debtors not paying as all charges are small in nature and any long term commitments require a licence to use the premises.

All other activities derive income through voluntary donations and income generation which is not on credit.

**25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.**

**Note 26**                      **Events after the end of the reporting period**

*Please complete this note where events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.*

**Please provide details of the nature of the event**

--

**Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made**

--

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds**

**27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund - Equal People	Unrestricted	For use towards the development of the premises and for grant making activities as per the objects of the charity.	65,668	86,719	- 72,188	-	-	80,199
Boys Dance Project	Restricted	For use on a Boys Dance Project	1,395	-	-	-	-	1,395
Donation for Instruments	Restricted		-	500	-	-	-	500
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds (balancing figure)</b>	<b>N/a</b>	<b>N/a</b>	-	-	-	-	-	-
<b>Total Funds as per balance sheet</b>			<b>67,063</b>	<b>87,219</b>	<b>- 72,188</b>	<b>-</b>	<b>-</b>	<b>82,094</b>

Fund balances carried forward include assets and liabilities denominated in a foreign currency Yes\*  No\*

If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund - Equal People	Unrestricted	For use towards the development of the premises and for grant making activities as per the objects of the charity.	30,367	81,280	- 45,980	-	86,929	152,597
Boys Dance Project	Restricted	For use on a Boys Dance Project	-	1,395	-	-	-	1,395
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds (balancing figure)</b>	<b>N/a</b>	<b>N/a</b>	-	-	-	-	-	-
<b>Total Funds as per balance sheet</b>			<b>30,367</b>	<b>82,675</b>	<b>- 45,980</b>	<b>-</b>	<b>86,929</b>	<b>153,992</b>

Fund balances carried forward include assets and liabilities denominated in a foreign currency 

Yes*	No*
	✓

**Section C****Notes to the accounts****(cont)****Note 27****Charity funds (cont)****27.3 Transfers between funds**

	<b>Reason for transfer and where endowment is converted to income, legal power for its conversion</b>	<b>Amount</b>
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

**27.4 Designated funds**

<b>Planned use</b>	<b>Purpose of the designation</b>	<b>Amount</b>



**Note 28 Transactions with trustees and related parties**

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

**28.1 Trustee remuneration and benefits**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					Last year
		This year					
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL	
		£	£	£	£	£	£

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

**28.2 Trustees' expenses**

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
<b>TOTAL</b>		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

**28.3 Transaction(s) with related parties**

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Mushroom Theatre Company	Tenant in the premises	Rent	12,000	-	-	-
Mushroom Theatre Company	Service Level Agreement held to provide services on behalf of the charity	Services	3,737	524	-	-
Mushroom Theatre Company	Services Provided on Behalf of the Charity	Scholarship to participate in dance or drama	744	-	-	-
Mushroom Theatre Company	Services Provided on Behalf of the Charity	One Step Beyond Programme	1,593	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

A Service Agreement is held with Mushroom Theatre Company for the tenancy arrangements and for the services provided on behalf of the charity in accordance with the objects

For any related party, please provide details of any guarantees given or received.

**Note 29****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.