



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month April	Year 2012		Day 31 st	Month March	Year 2013

Reference and administration details

Charity name Equal People

Other names charity is known by Equal People Theatre Company

Registered charity number (if any) 1116649

Charity's principal address C/O Mushroom Theatre Company
Lubbards Farm, Hullbridge Road, Rayleigh
Essex
Postcode SS6 9QG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Smith		Whole Year	
2	Dawn Scrafield	Treasurer	Whole Year	
3	Penni Bubb		Whole Year	
4	William Todman		1 st April 2012 – 12 th November 2012	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Volunteers

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

All Trustees are CRB checked.

Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To advance education in the Performing Arts in particular of children, young people and adults with special needs or who are disadvantaged by providing workshops and activities in the Performing Arts in order to assist with their integration into the community.</p> <p>To preserve and protect the health of the public at large by the provision of classes, workshops and courses.</p>

In furtherance of the Objects but not otherwise, the Trust has the following powers:

1. To seek and accept grants from any source whatsoever;
2. To raise funds and invite and receive contributions and donations: PROVIDED that in raising funds the Trustees shall not undertake any substantial permanent trading and shall conform to any relevant statutory regulations;
3. To take all necessary action for publicising and disseminating information concerning the Trust;
4. Subject to such consents as may be required from time to time by law to buy, take on lease or in exchange, hire or otherwise acquire any property necessary for the achievement of the Object and to maintain and equip it for use to lease exchange or otherwise dispose of the same;
5. Subject to any consent required by Law, to borrow money and to charge the whole or any part of the property of the Trust with repayment of the money borrowed;
6. To co-operate with other charities, voluntary bodies and statutory authorities and other institutions or organisations operating in furtherance of the Objects or for similar purposes and to exchange information and advice with them;
7. To establish and support any charitable trusts, associations or institutions formed for the Objects;
8. To appoint and constitute such advisory committees as the Trustees think fit PROVIDED that members of such advisory committees, who are not also properly appointed Trustees of the Trust, may not vote at meetings of the Trustees;
9. To employ such staff (who shall not be Trustees) as the Trustees consider to be necessary and to make all reasonable and necessary provisions for the payment of pensions and superannuation to staff and their dependants;
10. to delegate to any one or more of the Trustees the transaction of any business or the performance of any act required to be transacted or performed which is within the professional or business competence of such Trustee or Trustees PROVIDED that the Trustee shall exercise reasonable supervision over any Trustee or Trustees acting on their behalf under this provision and shall ensure that all their acts and proceedings are fully and promptly reported to them;
11. To accumulate monies belonging to the Trust fund for such period as may from time to time be authorised by law;
12. To collect and disseminate information in all matters affecting the Objects and exchange such information with other bodies or organisations having similar objects;
13. To establish and operate both current accounts and deposit accounts with Banks and Building Societies in the name of the Trust;
14. To receive, take and accept gifts of monies, investments or other such property whether subject to any special trusts or not;
15. To do all such other lawful things as are necessary for the achievement of the Objects

A number of performances have taken place over the past year to promote the work of the charity.

There have been a number of activities that have taken place in respect of fundraising. Most notably 17 members of staff, volunteers and friends took part in the 'Men's Health Survival of the Fittest' in October raising £1200.

Summary of the main activities in relation to these objects

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

We have continued to promote the charity in the wider community at every opportunity including performing for local London 2012 events, Southend Carnival many local clubs and groups. All of our sister company events include promotion of Equal People and where possible fundraising is also promoted (eg shaking a bucket etc). We continue to try to raise awareness Nationally with appearances on Sky 1's Got to Dance and auditioning for BGT. We have opened an Adult Performing Arts provision one day a week which is well attended and facilitated by our sister company, this meets one of charity objectives for the first time.

We continue our search for a building this is an ongoing project.

Financial review

Brief statement of the charity's policy on reserves

The goal of Equal People is to open a theatre that is accessible to all. Until such time as a suitable site has been acquired including a building that is fit for purpose, reserves will continue to grow and be held in order to achieve the goal. At the end of 2012/13 Equal People had funds of £122,927 carried forward. It is the charity policy that reserves are secured within low risk investments, in a way that gives the best return whilst being flexible to achieve the goal. The policy on charity reserves will be reviewed following the opening of the Equal People theatre.

Details of any funds materially in deficit

There are no funds in any deficit within the charity.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The primary source of income for Equal People has been through charitable activities. The target is to acquire a site that will enable performing arts pupils of all abilities to participate in theatre. To date a number of active fundraising activities have been pursued. To date only limited funds have been raised as the restriction to raising the funds has been that many of the potential donators or investors in the charity require their investments to be utilised within a particular timescale, or to build upon existing established infrastructure.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dawn Scrafield	
Position (eg secretary, chair, etc)	Treasurer	

Date 19th May 2013