



Charity Name: <b>Equal</b>		Charity No (if any) <b>1116649</b>		<b>CC17a</b>
<b>People Performing Arts</b>				
<b>Annual accounts for the period</b>				
Period start date	<b>1st April 2015</b>	To	Period end date	<b>31st March 2016</b>

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year	Total last year
			Unrestricted funds	income funds	Endowment funds		
			£	£	£	£	£
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>	£ -		-	-	-	-	-
Voluntary income	£ 22,817	S01	22,817	-	-	22,817	66,715
Activities for generating funds	£ 12,963	S02	12,963	-	-	12,963	11,569
Investment income	£ 3	S03	3	-	-	3	35
<b>Incoming resources from charitable activities</b>	£ 14,812	S04	14,812	-	-	14,812	1,312
<b>Other incoming resources</b>	£ 12,000	S05	12,000	-	-	12,000	18,000
<b>Total incoming resources</b>		S06	62,594	-	-	62,594	97,631
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>				-	-	-	
Costs of generating voluntary income	£ 3,499	S07	3,499	-	-	3,499	691
Fundraising trading costs	£ -	S08	-	-	-	-	1,440
Investment management costs	£ 122	S09	122	-	-	122	-
<b>Charitable activities</b>	£ 49,065	S10	49,065	-	-	49,065	203,287
<b>Governance costs</b>	£ 1,200	S11	1,200	-	-	1,200	-
<b>Other resources expended</b>	£ 30	S12	30	-	-	30	19
<b>Total resources expended</b>		S13	53,916	-	-	53,916	205,438
<b>Net incoming/(outgoing) resources before transfers</b>		S14	8,678	-	-	8,678	- 107,807
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	8,678	-	-	8,678	- 107,807
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	8,678	-	-	8,678	- 107,807
<b>Total funds brought forward</b>		S20	21,689	-	-	21,689	129,496
<b>Total funds carried forward</b>		S21	30,367	-	-	30,367	21,689

## Section B Balance sheet

			Restricted		
	Note	Unrestricted funds £	income funds £	Endowment funds £	Total this year £
		F01	F02	F03	F04
					Total last year £
					F05
<b>Fixed assets</b>					
Tangible assets (Note 9)	B01	-	-	-	-
	B02	-	-	-	-
Investments (Note 10)	B03	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-
<b>Current assets</b>					
Stock and work in progress	B05	-	-	-	-
Debtors (Note 11)	B06	4,105	-	-	762
(Short term) investments	B07	5,178	-	-	5,175
Cash at bank and in hand	B08	24,962	-	-	16,707
<b>Total current assets</b>	B09	34,245	-	-	22,645
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	1,378	-	-	956
<b>Net current assets/(liabilities)</b>	B11	32,867	-	-	21,689
<b>Total assets less current liabilities</b>	B12	32,867	-	-	21,689
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-
Provisions for liabilities and charges	B14	2,500	-	-	-
<b>Net assets</b>	B15	30,367	-	-	21,689
<b>Funds of the Charity</b>					
Unrestricted funds	B16	30,367			21,689
	B17	-			-
Restricted income funds (Note 13)	B18		-		-
Endowment funds (Note 13)	B19			-	-
<b>Total funds</b>	B20	30,367	-	-	21,689

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

***Give details in this box of any material changes that have been made.***

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

***Give details in this box of any material changes that have been made.***

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources**

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Voluntary income</b>			
	Donation from Joben Properties towards the roof, including Gift Aid		23,750
	Essex County Council		15,000
	Essex County Council		11,636
	Rayleigh Conservative Club		3,300
	Summary of other small donations below £1,000	10,358	13,029
	SODS Performances	1,674	
	Steve Frater	1,250	
	Jotman Halls Primary School Benfleet	1,556	
	BTMK Donation	1,332	
	Charity of the year at Southend Veterans FC	1,500	
	Charity of the year at Sainsburys Rayleigh	5,147	
	<b>Total</b>	<b>22,817</b>	<b>66,715</b>
<b>Activities for generating funds</b>			
	Annual Ball	5,777	1,849
	Quiz Night		706
	Super Hero Run		785
	BBQ & Awards Ceremony	708	714
	O. L.O.R Church Coffee morning		33
	Wristband sales		5
	Textile Recycling	409	34
	Colourthon Walk		188
	Southend Carnival		50
	Chinese Buffet night		450
	Sweets and Crisps Machine		31
	Ice Bucket Challenge		50
	PALS Walk		1,095
	Sainsbury Performances		30
	100 Square Quiz		100
	Mill Hall boot Fair		16
	Lee Mead concert - the Cliffs		537
	Race Night	21	721
	Valentines Raffle		36
	Grand Opening Ceremony		222
	Curry Night		585
	Ebay Sales		6
	Quiz Nights	492	
	Spa Pub Bands Charity Day	594	
	Raffles	635	
	Other activities	4,326	3,327
	<b>Total</b>	<b>12,963</b>	<b>11,569</b>
<b>Investment income</b>			
	Bank Interest	3	35
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>3</b>	<b>35</b>
<b>Incoming resources from charitable activities</b>			
	Studio Hire	13,995	1,312
	Adhoc	816	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>14,812</b>	<b>1,312</b>

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Admin cost of Just Giving	216	216
	Donated TV & Bracket and Storage	-	138
	Donated Goods	-	246
	Adhoc	4	91
	<b>Total</b>	220	691
<b>Fundraising trading costs</b>	Southend Carnival		50
	PALS Walk		31
	Race Night		234
	Annual Ball	2,277	220
	Grand Opening Cermony		164
	Annual Awards Ceremony	180	
	Adhoc	822	741
<b>Total</b>	3,279	1,440	
<b>Investment management costs</b>			
	<b>Total</b>	-	-
<b>Charitable activities</b>	Overton Construction & Engineering - Tendered works for the rennovation of 29 Brook Road - Home of Equal People Performing Arts		135,491
	Advanced Industrial Cladding Solutions - Roof		35,321
	Huggins Bromage Ferguson Ltd - Architect		7,800
	Vic Saunders & Associates Ltd - Advisors		1,020
	Rent of 29 Brook Road	18,250	5,177
	Energy and Utilities	3,270	1,641
	Todmans Solicitors Fees		2,822
	Fire Inspection	183	655
	Rates	1,256	
	Insurance	2,095	
	Island Roofing	3,400	
	Essex Damp Proofing	4,350	
	Cview Surveillance	500	
	Adhoc	15,760	13,361
	<b>Total</b>	49,065	203,287
<b>Governance costs</b>	Birkett Long Ltd - Solicitors	1,200	-
	<b>Total</b>	1,200	-

**Note 5 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
0	0
£	£

**6.2 Fees for examination or audit of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
None	None
None	None

**Section C**

**Notes to the accounts**

**(cont)**

**Note 7 Paid employees**

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

		This year Number	Last year Number
The parts of the charity in which the employees work	Fundraising	-	-
	Charitable Activities	-	-
	Governance	-	-
	Other	-	-
	<b>Total</b>	-	-

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

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	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		





**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2** A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

**10.3** A breakdown of the income from investments agreeing with SOFA row S03.

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
Investment properties	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

## Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	4,105	762	-	-
Prepayments and accrued income			-	-
<b>Total</b>	<b>4,105</b>	<b>762.5</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

## 12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	1,200	885	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	178	71	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>1,378</b>	<b>956</b>	<b>-</b>	<b>-</b>

## 12.2 Security over assets

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties	Mushroom Theatre Company	Related to shared cost of cleaning/ printing last year	98	71
Due from trustees and related parties	Mushroom Theatre Company	Related to adhoc hire of Studios in March and donation	-	762

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.